

light+building

08. – 13.03.2020

Your service numbers

from **A** to **Z**

light+building

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WLAN

light+building

Light + Building 2020

Your A to Z from Accommodations to WLAN

(Subject to modifications)

A

Accente

Catering & Hospitality. For catering and stand delivery
phone: +49 69 75 602-0, www.accente.com, email: info@accente.com.

Accident

see Emergency Calls

Access for Vehicles

Please note: The vehicle passes for advanced set-up, general set-up and dismantling have to be ordered online in advance through the **electronic entry system** at www.gateway.messefrankfurt.com. After successful registration you will receive a registration confirmation by email for downloading and printing.

SET-UP

Entry during the advanced set-up:

From Thursday, February 27, 2020, non-stop to Monday, March 02, 2020

Entry during the early set-up period is only possible upon proof of the advanced set-up approval. You can order this service online in our Shop for Exhibitor Services: www.serviceshop.messefrankfurt.com.

"From A to Z" issued by Messe Frankfurt Venue GmbH,
Ludwig-Erhard-Anlage 1, 60327 Frankfurt am Main,
phone +49 69 75 75-0, fax +49 69 75 75-64 33,
info@messefrankfurt.com, www.messefrankfurt.com

Entry during regular set-up:

From Tuesday, March 03, 2020, nonstop

Exhibitors, stand construction companies and freight forwarding agents must register in advance online at www.gateway.messefrankfurt.com and download and print the confirmation received by e-mail.

All vehicles (cars and trucks) have to drive over the respective signposted "Check-in".

In any case and at any time, please follow the signs to the "Check-In".

At the Check-In, your documents will be verified and then checked whether a loading area is vacant. As soon as this is the case, you will receive an entry permit for your vehicle with information on the gate through which your entry is permitted.

Free shuttle service: From **Friday, March 06, 2020, 07:00 am** until the first day of the fair, **Sunday, March 08, 2020, 06:00 am**, we arrange a free shuttle service. Only vehicles that have to unload larger loads will be allowed onto the exhibition grounds.

Cars with small loads or vehicles carrying only people have to park in the Rebstock multi-storey car park.

The shuttle service will bring you and small loads directly from your vehicle on the Rebstock parking lot to any desired hall on the exhibition ground and of course back to your vehicle. This service is offered day and night.

DURING THE FAIR EVENT

Exhibitors with parking tickets for the exhibition ground can reach P1 and P2 via Gate East, P3 and P4 via Gate North, P8 via Gate 8, P9 via Gate 9, P12 via Gate West.

Suppliers may drive to the exhibition grounds for one hour each. A deposit of € 100.00 is required at the gate.

DISMANTLING

On the last day of the exhibition, **Friday, March 13, 2020**, vehicles will not be allowed to enter the exhibition center **after 02:00 pm**. You may remove small loads from the exhibition ground (vehicles of 3.5 tons max.) from 05:00 pm to 07:30 pm. Therefore, a **special dismantling pass** is required, against a declaration of cost assumption. You will be charged € 200.00 with the service charge settlement invoice in case you do not leave the exhibition grounds by the time indicated on the pass.

Special dismantling passes are available at the central information desk in the Torhaus Service Center, level 2 two days before the event and during the exhibition. They are only provided for exhibitors upon proof and presentation of their Messe Frankfurt customer number. When leaving the exhibition ground **by 07:30 pm via Gate West**, the special dismantling pass will not be invoiced. Please note that the special dismantling permits are only available in limited quantities (max. 400 pieces). It is therefore advisable to order them early.

Initially, dismantling is allowed **inside the stands only on the last day of the fair, Friday, March 13, 2020 from 05:00 pm** on due to carpet removal in the aisles.

Please note that the freight elevators are only in use for the carpet removal in the aisles and the delivery of empties by the logistics services on Friday, March 13, 2020 after 05:00 pm.

On the last day of the fair, Friday, March 13, 2020 the parking buses between the Portalhaus / Galleria Entrance and the Rebstock multi-storey car park will also be running via bus stop 4 at the truck assembly point Rebstock from 02:00 pm until 10:00 pm.

After 08:00 pm, vehicles with a maximum permissible total weight of 7.49 t will drive exclusively from the assembly point for dismantling vehicles on the Rebstock grounds to the exhibition grounds. During this time, only a prioritised and limited number of empties per exhibitor will be delivered.

Vehicles must leave the premises by 03:00 am, except for cars parked in parking areas P4, P9 and P12. Other vehicles that are still on the premises after 03:00 am will be removed at the owner's expense. On March 14, 2020, access to the halls will be closed between 03:00 am and 08:00 am due to the **night of empties**. The regular empties will be delivered to the exhibition stands.

Please note that on the last day of the exhibition it is not possible to pre-register the entrance in advance via the Electronic Entry System.

The **official entry for dismantling vehicles** begins on **Saturday, March 14, 2020 after 08:00 am** from the Rebstock assembly area only.

The vehicle entry passes for dismantling from **Saturday, March 14, 2020** need to be ordered online in advance through the **Electronic Entry System** at www.gateway.messefrankfurt.com. After successful registration you will receive a registration confirmation by email for downloading and printing.

All vehicles (passenger vehicles and trucks), must first pass through the **Check-In**. Please follow the digital signing "Check-In" from the motorway A 648. The Check-In is the only place where access to the exhibition center will be finally authorised.

Dismantling ends on Monday, March 16, 2020, at **midnight**.

Extended dismantling time: see Dismantling

Accommodations

Booking: Frankfurt Tourism & Congress Board, Kaiserstr. 56, phone: +49 69 21 23 08 08, fax: +49 69 21 24 05 12, email: info@infofrankfurt.de.
Online hotel reservations: www.frankfurt-tourismus.de.

You can also arrange your booking in the main entrance area of Frankfurt Central Station at the "Tourist Info" counter, open daily from 08:00 am to 09:00 pm and on weekends from 09:00 am to 06:00 pm.

The Hotel Guide Frankfurt Rhein Main also gives you an overview of hotels located in and around Frankfurt am Main: www.hotelguide-frankfurt.com.

The printed hotel guide and the restaurant guide are available at Messe Frankfurt Medien und Service GmbH, phone: +49 69 75 75-60 83 or email: restaurantguide@messefrankfurt.com.

Address of Messe Frankfurt

For consignments to exhibitors:

Messe Frankfurt Exhibition GmbH

Light + Building 2020

insert exhibitor's company name

(if available: contact person and cellphone number)

hall and stand number

Ludwig-Erhard-Anlage 1

60327 Frankfurt am Main

Germany

You'll find a sample of a shipping sticker on

www.messefrankfurt.com/logistics.

If you'd like to have your goods stored in our Cargo Center and / or delivered to your booth please contact our logistics service, phone: +49 69 75 75-60 75, email: logistics@messefrankfurt.com.

If you would like to write an email to a member of Messe Frankfurt staff, please use the following

address: [first name].[family name]@messefrankfurt.com or info@messefrankfurt.com.

Admission Vouchers

to invite your customers to the trade fair can be ordered through our portal Ticket Services for Exhibitors: www.exhibitortickets.messefrankfurt.com.

Your customers can convert these into valid admission tickets by registering on www.visitortickets.messefrankfurt.com.

We will gladly help you with all requests you may have regarding the exhibitor ticketing portal, phone +49 69 75 75-51 51 or email: etickets@messefrankfurt.com.

You will only be charged for vouchers which have actually been used by the end of the fair.

Vouchers must be converted into tickets via internet to include free local transportation (RMV). Tickets converted at ticket counters do not include free transportation with RMV services.

Advertising at the Fair

For exhibitors who want to advertise outside their exhibition stand the range of products offered by Advertising Services includes:

Advertising on the exhibition grounds – **indoors**:

- Display cases along Via Mobile
- ePoster: 10 multimedia terminals along the Via Mobile for your advertising
- Advertising columns
- Triangle Tower
- Slim Box
- Advertising space opposite exhibition stands
- Advertising spots on Radio Via Mobile
- Brochure distribution to all exhibitors
- LED-Banners in the Torhaus

Advertising on the exhibition grounds – **outdoors**:

- Flags on the exhibition grounds
- Advertising space around the exhibition grounds
- Advertising towers on the exhibition grounds and indoors
- Mega posters on the exterior walls of the halls
- City Light Posters in the Rebstock multi-storey car park
- Advertising at the front of the Rebstock multi-storey car park

Please contact Advertising Services,

Ms. Anabell Conдеми, phone +49 69 75 75-68 58 or

Mr. Wolf Henning Folgmann, phone +49 69 75 75-68 86

Digital Advertising:

Online banners placed on the event homepage of Messe Frankfurt provide your company with extra visibility before, during and after the exhibition. Ms. Angela Glaser-Gallion will be pleased to advise you, phone +49 69 75 75 52 85.

Advertising Material

Advertising material may only be distributed on the exhibitor's own stand or on the rented promotion areas. For further information please contact Advertising Services:

Ms. Anabell Conдеми, phone +49 69 75 75-68 58 or

Mr. Wolf Henning Folgmann, phone +49 69 75 75-68 86

Advertising Spot

see Radio Via Mobile

Airlines

Telephone numbers can be obtained at any information point or by calling +49 69 75 75-0.

Airport Frankfurt

For airport information, phone: +49 1805-37 24 63 6 or visit www.frankfurt-airport.de.

Ambulance Service

see Emergency Calls

App

- The App „Light + Building Navigator“ offers the following features:
- Exhibitor Search: here you find companies and products
- Fairground Map with information about the stalls and the special shows
- Events: for example meetings, lectures, guided tours and special shows
- News: Press Releases and Social-Media-Channels
- Bookmarks: Bookmarked Companies and Events
- Scanner: Scan-Function for QR-Codes
- Close to: Downloads of PDF-Documents and Videos of Exhibitors
- My Downloads: all Downloads from the Exhibitor Search and from „close to“ together in one place.

The „Light + Building Navigator“ is available free of charge for Apple equipment in the App Store as well as for Android in the Google Play Store. Send feedback to: apps@messefrankfurt.com

Arrival / Departure

A regular train service is provided from Frankfurt Airport to Frankfurt Central Station (Frankfurt/Main Hbf) by **suburban service lines S8 or S9** as indicated.

From Frankfurt Central Station to the fairground:

In order to get to the fair from Frankfurt Central Station you have four possibilities:

Take the suburban train (**S-Bahn**) from basement platform 104, **lines S3** (direction "Bad Soden"), **S4** (direction "Kronberg"), **S5** (direction "Bad Homburg / Friedrichsdorf"), **S6** (direction "Friedberg / Groß Karben"). The second stop is "Messe" (Torhaus station).

Or take the subway (**U-Bahn**), **line U4** (direction "Bockenheimer Warte") to the next station "Festhalle / Messe", arriving at the exhibition center, Entrance City.

Or use the **tramway / streetcar: line 16** (direction "Ginnheim") or **line 17** (direction "Rebstockbad") to the stop "Festhalle / Messe".

Walking takes approximately 15 minutes (to Entrance City).

By **car**: from any motorway to "Westkreuz Frankfurt", then motorway A 648, destination "Stadtmitte" or "Messe". Follow the signs to "Messe".

Ascoli Club

Ascoli Club - Torhaus level 2, phone: +49 69 75 75-58 79. Open to Ascoli club members only. Members have free entrance to the trade fair.

The Ascoli-Club is open during the trade show from Sunday, March 08 to Thursday, March 12, 2020, daily from 09:00 am to 06:00 pm. On the last day of the exhibition, Friday, March 13, 2020 it is open from 09:00 am to 04:00 pm.

B

Bank Office

Reisebank: Hall 4.1 foyer, phone: +49 69 97 88 07 63 31 5.

Open daily during the fair, from Sunday, March 08, to Friday, March 13, 2020, daily from 09:00 am to 05:00 pm.

Outside of the exhibition center you will find bank offices at the Frankfurt Central Station, South exit or at the airport, Terminal 1, departure Hall A, level 2. Opening hours: www.reisebank.de

Barrier-Free Visit within the Fairgrounds

You can obtain information for your barrier-free stay at the fair from our information hotline, phone: +49 69 75 75-69 99 or email: barrier-free@messefrankfurt.com.

Additional information is available on our website at: www.messefrankfurt.com, see "Arrival and Stay" / "Barrier free access".

Wheelchairs and scooters can be reserved for a deposit of € 50.00 on a daily base. Should you need the wheelchair for two or more days the deposit is € 100.00. Please contact the first aid station in Hall 4.0 Southwest, phone: +49 69 75 75-65 00 or the first aid station in Hall 8.0 Foyer, phone: +49 69 75 75-65 02.

The **Euro WC key** to the barrier-free lavatories can be purchased (€ 25.00) in the Business Center at the Torhaus Service Center, level 3, phone: +49 69 75 75-13 20.

If you are not in possession of this key, please contact our service personnel in the hall and they will be pleased to unlock the WC for you.

Beverage Services

see Catering

Boxes

see Packaging Material

Building Supplies Stores

see Tools

Bus Lines

Airport shuttles:

Direct shuttle bus service during the fair, from or to the **airport**: Terminal 1 opposite exit A, via Terminal 2, exit E to the exhibition grounds, Entrance Portalhaus (one-way ticket € 7.50 for adults and € 3.00 for children under age 14, transfer time approximately 20 minutes).

The buses run as follows:

Sunday, March 08 to Thursday, March 12, 2020

08:00 am to noon: Terminal 1 – Terminal 2 – Entrance Portalhaus every 15 min.

Noon to 03:00 pm: Portalhaus – Terminal 2 – Terminal 1 every 30 min.

03:00 pm to 08:00 pm: Portalhaus – Terminal 2 – Terminal 1 every 15 min.

Friday, March 13, 2020

08:00 am to noon: Terminal 1 – Terminal 2 – Entrance Portalhaus every 10 min.

Noon to 02:00 pm: Portalhaus – Terminal 2 – Terminal 1 every 30 min.

02:00 pm to 07:00 pm: Portalhaus – Terminal 2 – Terminal 1 every 10 min.

Car-park shuttles: Free car-park shuttle service between the Rebstock parking area and the exhibition grounds (Entrance Portalhaus) on the trade fair days

The buses run as follows:

Sunday, March 08, 2020 to Thursday, March 12, 2020

07:15 am to 08:00 pm: Rebstock – Entrance Portalhaus – Rebstock

Friday, March 13, 2020

07:15 am to 10:00 pm: Rebstock – Entrance Portalhaus – Rebstock

On the last day of the fair, Friday, March 13, 2020 the buses also stop at bus stop 4 at the truck assembly point at the Rebstock car park from 02:00 pm until 10:00 pm.

Evening and night buses are running between the exhibition ground (Forum North via various stops in relation to the announced stand parties, exit via Gate West) and the Rebstock parking area.

The buses will run as follows:

Sunday, March 08, 2020 from 07:00 pm to 12:30 am

Monday, March 09 to Thursday, March 12, 2020 from 07:30 pm to 11:00 pm

Fairground Shuttles:

During the exhibition this free shuttle bus service runs from 07:30 am to 07:30 pm. On the last day of the exhibition it only runs until 06:00 pm.

Driving route:

Hall 1 North – Entrance LEA (Ludwig-Erhard-Anlage) – Hall 3 North – Intersection Halls 4/5/6 – Hall 6 Southwest – Hall 8 South – Hall 8 Southwest – Hall 11 North – Hall 11 Southeast – Hall 12 North – Hall 8 South – Hall 1 North

Non-Stop-Buses additionally run between Hall 1 North, Entrance LEA (Ludwig-Erhard-Anlage) and Hall 11 Southeast, daily from 07:30 am to 07:30 pm, on the last day of the fair, March 13, 2020 from 07:30 am to 06:00 pm.

Business Cards

Are yours running low? You'll find some help at the Business Center, Torhaus Service Center, level 3, phone: +49 69 75 75-13 09.

You would like to scan the business cards of your customers at the stand?

An offer and personal advice for the visitor registration system LeadSuccess is available in the Multimedia Shop, located at the Business Center, Torhaus Service Center, level 3, phone: +49 69 75 75-13 20, email: multimedia-shop@messefrankfurt.com.

Product variants:

Visitor registration LeadSuccess mobile app – without device

Visitor registration LeadSuccess mobile app – with device

Visitor registration LeadSuccess with barcode scanner

Visitor registration LeadSuccess with business card scanner

Visitor registration LeadSuccess complete package.

Business Center

located at the Torhaus Service Center, level 3, phone: +49 69 75 75-13 09, open from Friday, March 06, to Friday, March 13, 2020, daily from 08:30 am to 06:00 pm.

You will find everything for your office needs here.

All mobile phones can be recharged in lockable boxes at the Business Center, where they can be picked up again after recharging.

If you do not have your own fax machine at your stand, you can have your faxes delivered to your stand through our fax service at the Business Center, fax: +49 69 75 75-13 95. Name of the exhibitor (company name), hall number and stand number must be clearly indicated. The Multimedia Shop is also located at the Business Center.

C

Cabs

see Taxi

Car Breakdown Assistance

The following automobile clubs will be pleased to help:

ADAC: phone +49 1802 22 22 22

AvD: phone +49 800 99 09 90 9

Car Rental

Car rental stations are located at Frankfurt Central Station (Frankfurt/Main central station), travel service center (DB Reisezentrum):

Avis phone: +49 69 27 99 70 10

Hertz phone: +49 69 23 04 84

Sixt phone: +49 1806 25 25 25

Car-Parking

see Parking

Car-Park Shuttle

see Bus Lines

Carpeting

see Stand Construction

Cash Desk

Open accounts can be settled at the Messe Frankfurt cash desk, Torhaus North, level 4, room 213. Cash desk opening hours are from 08:30 am to 05:00 pm during the fair.

Cash Machines

Commerzbank Entrance City, level 0

Postbank Torhaus Service Center, level 3

Reisebank Entrance Torhaus (S-Bahn Terminal)

Reisebank Hall 4.1 East foyer

Reisebank Entrance Portalhaus, Hall 11

Cash Sales

Direct sales of any goods to visitors are prohibited. Visitors will be checked at the exits and sent back to the exhibitor with the products they have purchased.

Catalogues

Exhibitors can pick up one free copy per exhibiting company at their hall manager's office upon presentation of their exhibitor's pass.

Questions regarding your catalogue entry: phone +49 69 75 75-51 31, email: mediapackage.light-building@messefrankfurt.com

Catering

Accente GmbH provides complete catering for all occasions.

Stand delivery (beverages and snacks): phone +49 69 75 602-22 51 or +49 69 75 602-21 58, fax: +49 69 75 602-22 04

Buffets and party service: phone: +49 69 75 602-21 55 or +49 69 75 602-22 41, fax: +49 69 75 602-22 04

External caterer: For entry permits please contact Accente GmbH, Ms. Claudia Dill or Ms. Christianne Lang, phone: +49 69 75 602-21 29, fax: +49 69 75 602-21 67.

Ceiling Suspensions

Please contact our service team, phone: +49 69 75 75-68 99 or email: suspensions@messefrankfurt.com.

Cell Phones

see Multimedia Shop

Charging Stations for Electric Vehicles

Exhibitors can use the charging stations on the exhibition grounds. As there is only a limited number of charging stations, we kindly ask you to register in good time by sending an email to emobil@messefrankfurt.com.

In order to be able to process your inquiry shortly, please enter the following information in your mail: Date(s) of arrival, driver's name, driver's mobile phone number, vehicle registration number.

All charging stations dispose of type 2 connections.

Check-In and Electronic Entry System

Please note: During set-up and dismantling all vehicles have to be registered online via the **Electronic Entry System**:

www.gateway.messefrankfurt.com. After having registered successfully you will receive an email containing the registration confirmation to download and print out.

All vehicles (passenger vehicles and trucks) must first pass through the **Check-In**. This is the only place where access to the exhibition center will be finally authorised.

Please follow the digital signs in direction of the **Check-In**, leading from the A 648 motorway. Only at the check-in the final entrance to the trade fair grounds will be granted and the entry permit will be issued.

For further information regarding traffic regulations, please see "Access for Vehicles" or visit us online at: www.messefrankfurt.com/traffic.

Church Center

Torhaus Service Center, level 4

You will find further information about the trade fair chaplaincy on the website www.messeseelsorge-frankfurt.de/english.

Cleaning

For stand, hall and facility cleaning please contact our service team, phone: +49 69 75 75 69 11, email: cleaning@messefrankfurt.com.

Dry cleaning: Röver at Frankfurt Central Station, basement level, south wing, phone: +49 69 23 45 27

Complete Stands

see Stand Construction

Computer

see Multimedia Shop

Conference Rooms

at the exhibition center can be booked through the room coordination team, phone: +49 69 75 75-35 65.

For **technical equipment** for conferences and meetings (projectors, flipcharts etc.), please contact Mr. Hendrik Mattern, phone: +49 69 75 75-69 17.

Construction Workers

Assistance for setting up or dismantling your stand can be ordered by our service partner **Stageservice Frankfurt am Main GmbH**, Westerbachstrasse 110, 65936 Frankfurt am Main, phone: +49 69 97 19 41 40, fax: +49 69 97 19 41 60, email: messe@stagegmbh.com.

Contact Persons

see Management of the Trade Fair

Containers

for waste disposal from 2.5 cbm to 40 cbm capacity can be ordered from our service team, phone: +49 69 75 75-69 11, or email: cleaning@messefrankfurt.com.

Copies

see Business Center

Courier Service

see Postal Service

Cranes

see Logistics

Currency Exchange Office

see Bank Office

Customs

Located at the Cargo Center of Messe Frankfurt, on the first floor, phone: +49 69 75 75-65 14.

Our two logistics partners are at your service for the customs clearance of exhibition goods. You will find the contact details of the logistics partners under the keyword "Transports".

D

Dates

The next Light + Building shows are:

Light + Building in Frankfurt Mar 13 – Mar 18, 2022

Light + Building worldwide:

BIEL Light + Building, Buenos Aires, Argentina	Sep 08 – Sep 11, 2021
Light Middle East, Dubai, United Arab Emirates	Jan 24 – Jan 26, 2021
Interlight Russia, Moscow, Russia	Sep 14 – Sep 17, 2020
Intelligent Building Russia, Moscow, Russia	Sep 14 – Sep 17, 2020
Light India, New Delhi, India	Oct 15 – Oct 17, 2020
LED Expo, New-Delhi, India	Oct 15 – Oct 17, 2020
LED Expo, Mumbai, India	May 07 – May 09, 2020
Guangzhou International Lighting Exhibition, China	Jun 09 – Jun 12, 2020
Guangzhou Electrical Building Technology, China	Jun 09 – Jun 12, 2020
Shanghai International Lighting Fair, China	Sep 2020
Shanghai Intelligent Building Technology, China	Sep 2020
Shanghai Smart Home Technology, China	Sep 2020
Thailand Building Fair, Bangkok, Thailand	Oct / Nov 2020
Thailand Lighting Fair, Bangkok, Thailand	Oct / Nov 2020

Defibrillators

There are 18 defibrillators located on the fairgrounds. The location of each defibrillator is marked in this booklet on page 43. For the exact location within the building, please contact the responsible hall manager. Check the location within the halls at the beginning of your trade fair participation.

In a medical emergency call 112.

After an emergency call, please also inform the Operation and Security Center of Messe Frankfurt (OSC), phone: +49 69 75 75 33 33.

Dentist

Dental emergency service:
Zahnärztlicher Notdienst e.V.
phone +49 69 59 79 53 60 (all health insurances)
Private dental emergency service
phone +49 69 25 78 07 31 (for private patients and self-payers)

Deutsche Bahn

see Railway

Dishes for Rent

and stand deliveries: Accente Gastronomie GmbH, Catering Services,
phone: +49 69 75 602-21 58 or +49 69 75 602-22 51,
fax: +49 69 75 602-22 04.

Dismantling

Regular dismantling: from Friday, March 13, 2020 after 05:00 pm, nonstop to Monday, March 16, 2020, midnight.

Please note that dismantling is allowed inside the stands only on Friday, March 13, 2020 from 05:00 pm on due to carpet removal in the aisles.

From 08:00 pm on vehicles up to 7,49 tons max. are allowed to enter the exhibition ground. In this time the priority level empties will be returned to the stands without forklift or crane assistance.

All vehicles must have left the exhibition ground again between 03:00 am and 08:00 am, except for cars, which have access to the parking decks P4, P9 and P12.

All regular empties will be delivered to the exhibition stands on March 14, 2020 between 03:00 am and 08:00 am.

The official entry for dismantling vehicles begins on Saturday, March 14, 2020 after 08:00 am.

Extended dismantling (registration required, free of charge): on Tuesday, March 17, 2020 from 07:00 am to 09:00 pm for stands sized 51 sqm or more in all hall levels except for hall 9.2. You can order extended dismantling time online on www.serviceshop.messefrankfurt.com.

For queries please contact Ms. Cornelia Stietzel,
phone: +49 69 75 75 52 27,
e-mail: aufbau.light-building@messefrankfurt.com.

For vehicle access during dismantling, see "Access for Vehicles".

During dismantling several snacks are offered at the following **Café Bars:**

<u>Open until Sunday, March 15, 2020:</u>	Café Bar Hall 1.1 East
	Café Orange, Hall 3.0 East
	Café Primavera,
	Hall 11.0 Northeast

Additionally, our self-service **Restaurant Cucina**, located in the Dependence, is open until Sunday, March 15, 2020, daily from 07:30 am to 02:30 pm.

Pizza Service: For delivery, please call Accente Catering Services, phone: +49 69 71 58 55 22.
This service is offered during dismantling until Sunday, March 15, 2020 from 10:00 am to 10:00 pm.

Display Cases

You will receive the keys for the glass showcases along the Via Mobile from Advertising Services,

Ms. Anabell Condemi, phone +49 69 75 75-68 58 or

Mr. Wolf Henning Folgmann, phone +49 69 75 75-68 86

Doctor

A doctor is present on the exhibition premises during the fair. The location of the doctor can be obtained from the Operation and Security Center (OSC) of Messe Frankfurt, phone: +49 69 75 75 33 33.

In case of a medical emergency, dial 112.

After an emergency call, please also inform the Operation and Security Center of Messe Frankfurt (OSC), phone: +49 69 75 75 33 33.

24-hour medical emergency service phone: +49 69 19 29 2

24-hour private patient emergency service phone: +49 69-69 44 69

Drugstore

see Pharmacies

Dry Cleaning

Röver at Frankfurt Central Station, basement level, South wing,
phone: +49 69 23 45 27.

E

Electricians

see Stand Fitting

Emergency Calls

Ambulance service phone: 112

Police phone: 110

Fire Department phone: 112

After an emergency call, please also inform the Operation and Security Center of Messe Frankfurt (OSC), phone: +49 69 75 75 33 33.

Entrances - Pedestrians

Open for exhibitors one hour before the official opening hours of the exhibition.

For **exhibitors and visitors**: Entrance City, Entrance Galleria 9.T (between Hall 8 and Hall 9), Entrance Torhaus (S-Bahn station), Entrance Portalhaus, Entrance Hall 3.0 East.

Additional entrances for **exhibitors (ticket holders)**: Entrance LEA (Ludwig-Erhard-Anlage), Entrance Festhalle South, Entrance Hall 3.0 West and Entrance Emser Brücke (Emser Bridge).

Evening Out

Find suggestions to plan your evening in the Restaurant Guide Frankfurt Rhein Main, the restaurant guide of Messe Frankfurt, www.restaurantguide-frankfurt.com.

During the trade fair (Except Sunday) you can contact the "Welcome Service Frankfurt" which is located at Entrance City.

Eventence

provides hostesses and stand assistants for the trade fair.

During the fair you will find Eventence in the Torhaus Service Center, level 2, phone: +49 69 75 75-13 11.

Before or after the fair: phone +49 69 756 02-23 24,
email: eventence@accente.com, www.accente.com.

Events

There will be several special events at Light + Building 2020 with different focuses. They are classified by the categories „Emotion @ Light + Building“, „Selection @ Light + Building“, „Skills @ Light + Building“ and „Career @ Light + Building“.

Emotion @ Light + Building

AIT Award	Halle 1.2 A50
BMW zone: Innovation made in Germany	Halle 6.2 / Halle 9.0
Design Plus powered by Light + Building	Halle 1.2 / G31, G41
Innovation Award Architecture + Technology	Halle 3.1 / A50
Power for Mobility	Halle 9.0 / E60
Smart Living in an E-House	Halle 11.0 / C07
Trend Forum	Halle 6.2 / C90
wa Award	Halle 1.1 / H41
Young Design	Halle 1.1 / A51, B50

Selection @ Light + Building

AIT Award	Halle 1.2 A50
Design Plus powered by Light + Building	Halle 1.2 / G31, G41
German Lighting Design Award	Halle 4.1 Foyer
Innovation Award Architecture + Technology	Halle 3.1 / A50
Trend Forum	Halle 6.2 / C90
wa Award	Halle 1.1 / H41

Skills @ Light + Building

BIM @ Light + Building:	
Building Information Modeling	Halle 9.0 / E30
BUILTWORLD	
Innovation Forum by Light + Building	Halle 9.0 / E70
Open Building Automation	Halle 9.1
Technology Forum	Halle 12.1 D86
Young Competence:	
E-ZUBIS @ Werkstattstraße	Halle 9.2

You will find more day events, lectures and presentations on www.light-building.com in the category „Events / Skills“ as well as in the App.

Career @ Light + Building

BMW zone: Innovation made in Germany	Halle 6.2 / Halle 9.0
BUILTWORLD	
Innovation Forum by Light + Building	Halle 9.0 / E70
Design Plus powered by Light + Building (Young Professionals)	Halle 1.2 / G31, G41
University Area	Halle 3.1, Foyer West Halle 11.0, Foyer Nord
wa Award	Halle 1.1 / H41
Young Competence:	
E-ZUBIS @ Werkstattstraße	Halle 9.2
Young Design	Halle 1.1 / A51, B50

You will find detailed information about the Light + Building 2020 events online in the menu option „Themes & Events“ on the website www.light-building.com.

Furthermore you can obtain information about the event programme in the App „Light + Building Navigator“.

Exhibitor Passes

During the official days of the fair all exhibitor passes include free travel to and from the exhibition center using the local public transport system RMV (detailed information provided by www.rmv.de). Valid only for the person on whose name the pass was personalized and only in conjunction with a valid photo ID.

To use the local public transport system free of charge, the exhibitor pass must be available in printed form.

The passes are for exhibitors and their staff members only and should, in no case, be passed on to customers. The exhibitor pass entitles the holder to admittance to the exhibition center and the halls one hour before the official opening time.

On the last day of set-up, the exhibitor passes can already be used for admission, but are not yet valid for free travel with public transportation. Please note that exhibitor passes must be scanned every time when entering or leaving the exhibition center.

If you need additional exhibitor passes you can create them yourself at any time online in the **Ticket Services for Exhibitors** on the website www.exhibitortickets.messefrankfurt.com. You can also pick up additional passes during the exhibition from **Friday, March 06, 2020** on, at the Central Information Desk, located in the Torhaus Service Center, level 2, phone +49 69 75 75-13 04 or +49 69 75 75-13 33.

Exhibitor Profile Online

For updates or changes to your online profile for the exhibitor search function of the Light + Building 2020 please contact our online team: phone +49 69 75 75-50 90, email: service@online.messefrankfurt.com.

Exhibitors' Hotline

For any questions or requests, please contact the exhibitors' service hotline from Friday, March 06, 2020 to Friday, March 13, 2020, daily from 08:00 am to 07:00 pm. You can reach us by phone: +49 69 75 75-66 99.

For additional service phone numbers: see Hotlines

F

Fairconstruction

see Stand Construction

Fairground Map

in this booklet on pages 44-45

Fair Shop

Trendy gifts are sold at the Fair Shop in the foyer of Hall 4.1.

For information, please contact

Ms. Waldinger, phone: +49 69 75 602-24 33 or

Mr. Wellems, phone: +49 69 75 602-24 80.

Fax Service

Delivery of faxes for exhibitors to their stands: This service is offered at the Business Center, Torhaus Service Center, level 3, fax: +49 69 75 75-13 95, phone: +49 69 75 75-13 09.

The exhibitor's name (company name), hall, level and stand number must be indicated.

Fire Department

Located in Hall 4.0 Southwest, phone +49 69 75 75-65 50.

In case of an emergency, call: 112.

After the emergency call, please also inform the Operation and Security Center (OSC), phone: +49 69 75 75 33 33.

First Aid

see Emergency Calls

First Aid Stations

Hall 4.0 Southwest

Halle 8.0 Foyer Northwest

The medical stations are open during the trade fair. There is also an emergency doctor on the premises. Please contact the Operation and Security Center, phone: +49 75 75-33 33 for the opening hours of the medical stations during set-up and dismantling as well as the location of the emergency doctor.

In case of a medical emergency, phone: 112.

After the emergency call, please also inform the Operation and Security Center, phone: +49 69 75 75 33 33.

Medical emergency service: 24-hour service, phone: +49 69 19 29 2

Private patients: 24-hour service, phone: +49 69 69 44 69

Flight Schedule

Please check at any information point.

Flowers

are offered by the florist AS Green Event on Friday, March 06, 2020 and Saturday, March 07, 2020 in the foyer of Hall 4.0 and from Thursday, March 05 to Saturday, March 07, 2020 in the flower shop located at Hall 10.0 Northeast. During the trade fair, please contact AS Green Event at phone: +49 69 74 22 19 35.

Foreign Trade Shows

see Dates

Further information on the Light + Building events abroad can be obtained at the Messe Frankfurt global information stand in Portalhaus, level Via Mobile between Hall 11 and Hall 12.

Forklift

see Logistics

Forwarding Agents

of Messe Frankfurt Venue GmbH can be contacted by our Messe Frankfurt Logistics Services, phone: +49 69 75 75-60 75, fax: +49 69 75 75-96 07 5, email: logistics@messefrankfurt.com.

Found Item

see Lost and Found

Frankfurt Airport

see Airport Frankfurt

Frankfurt Information

is available at the Frankfurt Tourism & Congress Board,
phone: +49 69 21 23 88 00. You can also visit www.frankfurt.de or
www.messefrankfurt.com, see: For visitors / What's on in Frankfurt.

Fraport Exhibitor Parking Service

see Parking

Furniture Rental

see Stand Construction

G

GPS

Please enter the street name in your satellite navigation system:

Check-In (Set-up): Bruno-Poelke-Strasse leads to the Check-In
at the Rebstock parking area

Visitors: Zum Messeparkhaus Rebstock leads to the
Rebstock car park

Exhibitors: Europa-Allee, from there follow the signs leading to
Gate South
Brüsseler Straße leads to **Gate East**
Katharinenkreisel, from there follow the signs
leading to **Gate North, Gate 8 or Gate 9**
Strasse der Nationen leads to **Gate West**

Press: Strasse der Nationen leads to **Gate West**

Trucks: Bruno-Poelke-Strasse leads to **truck parking lot
section E1**

Graphic Designer

see Stand Construction

Groceries

see Mini Markets

Guards

For surveillance of your stand during the night you can order stand guards:
Messe Frankfurt Venue GmbH, Service-Team,
phone: +49 69 75 75-63 42, fax: +49 69 75 75-63 48.

H

Hall Managers

can be reached at the following telephone numbers:

Forum:	phone +49 69 75 75-54 39
Hall 1:	phone +49 69 75 75-63 01
Hall 2:	phone +49 69 75 75-63 02
Hall 3:	phone +49 69 75 75-63 03
Hall 4:	phone +49 69 75 75-63 04
Hall 6:	phone +49 69 75 75-63 06
Hall 8:	phone +49 69 75 75-63 08
Hall 9:	phone +49 69 75 75-63 09
Hall 10:	phone +49 69 75 75-63 10
Hall 11:	phone +49 69 75 75-63 11
Hall 12:	phone +49 69 75 75-63 12

Halls Occupied

in this booklet on pages 44-45

Hostesses

Please contact Eventence. During the fair you will find Eventence in
the Torhaus Service Center, level 2, phone: +49 69 75 75-13 11.

Before or after the fair: phone +49 69 756 02-23 24,
email: eventence@accente.com, www.accente.com.

Hotel Bookings

see Accommodations

Hotel Guide Frankfurt / Rhine-Main

see Restaurant Guide Frankfurt / Rhine-Main

Hotlines

For any questions or requests, please contact the exhibitors' service hotline
from Friday, March 06, 2020 to Friday, March 13, 2020, daily from 08:00 am
to 07:00 pm. You can reach us by phone: +49 69 75 75-66 99.

Additional service phone numbers:

Cleaning / waste disposal:	phone +49 69 75 75-69 11
Electricity:	phone +49 69 75 75-66 70
Logistics:	phone +49 69 75 75-60 75
Shop for Exhibitor Services:	phone +49 69 75 75-29 99
Stand construction / stand equipment:	phone +49 69 75 75-66 66
Stand guards:	phone +49 69 75 75-63 42
Suspensions:	phone +49 69 75 75-68 99
Ticket Services for Exhibitors:	phone +49 69 75 75-51 51
Traffic:	phone +49 69 75 75-66 00
Water connections:	phone +49 69 75 75-66 78

Operation and Security Center: phone +49 69 75 75-33 33

Information

Please call our Information Center for further information about Light + Building 2020 or Messe Frankfurt, phone: +49 69 75 75-0. During the event you can also go to the information points.

Directory assistance: for national calls, phone: 11 8 33 and international calls, phone: 11 8 34.

Information and Distributing Service

is an Advertising Service for exhibitors during the fair. Reach all other exhibitors by including an insert in the Welcome Package. For detailed information, please contact Advertising Services:

Ms. Anabell Condemmi, phone +49 69 75 75-68 58

Mr. Wolf Henning Folgmann, phone +49 69 75 75-68 86

Information Points

are located on each hall level and along the Via Mobile. Here you can ask for hall plans, exhibitors, stand and event information. All lost and found items are listed here as well.

Infringement of Copyright

see Messe Frankfurt against Copying

Insurance

Allianz general agency Lars Sauer, phone: +49 69 65 30 20 92, fax: +49 69 65 30 20 93, email: lars.sauer@allianz.de.

International Sales Partners of Messe Frankfurt

During the fair: Torhaus North, level 1, rooms 205-208, phone: +49 69 75 75-13 93, fax: +49 69 75 75-12 87.

After the fair, please contact our International Sales Management, Ms Heike Vogel-Schenkewitz, phone: +49 69 75 75-62 77.

Internet

see WLAN

Interpreter

For simultaneous translations or interpreters for negotiations please contact BBK - Gesellschaft für moderne Sprachen mbH, Marktstraße 4, 76726 Germersheim, phone: +49 7274-70 27 70, info@bbklanguages.com, www.bbklanguages.com.

Invoice

see Cash Desk

K

Kindergarten

Torhaus Service Center, level 1. Children between the ages of three and ten are looked after for free. Phone: +49 69 75 75-13 17, opening hours: Sunday, March 08 to Thursday, March 12, 2020, from 08:00 am to 06:00 pm. On the last day of the fair, Friday, March 13, 2020, from 08:00 am to 05:00 pm.

Laptops

see Multimedia Shop

Lawyers

Please contact the law office Heuking Kühn Lüer Wojtek PartGmbH and attorney-at-law Mr. Thorsten A. Wieland (Partner), Goetheplatz 5-7, 60313 Frankfurt am Main, phone: +49 69 97 56 14 22, fax: +49 69 97 56 14 00, www.heuking.de.

As a part of our initiative Messe Frankfurt against Copying you can get in touch with the lawyers of our emergency legal service in Hall 4.C, room 210 during the exhibition.

You can also reach them by phone: +49 69 75 75-12 12.

Lettering

see Stand Construction

Lifting Ramp

If you need a lifting ramp, please contact the logistics partners of Messe Frankfurt:

Agility Logistics GmbH, Cargo Center Messe Frankfurt, 3rd floor, phone: +49 69 87 00 71-20 0 or

DHL Trade Fairs & Events GmbH, Cargo Center Messe Frankfurt, 2nd floor, phone: +49 69 97 67 14-10 0

Logistics

Various logistics services are offered to you at the exhibition ground, for example forklifts or storage, by Messe Frankfurt Logistics Services, phone: +49 69 75 75-60 75, fax: +49 69 75 75-96 07 5, email: logistics@messefrankfurt.com.

Lost and Found

The Lost and Found office is located at the Torhaus Service Center, level 0 and is open from Saturday, March 07, 2020 to Sunday, March 15, 2020, phone: +49 69 75 75-14 48, email: lostandfound@messefrankfurt.com.

During the fair you can also inquire about lost items at any information point.

Shortly after the fair, inquiries can be addressed in writing to lostandfound@messefrankfurt.com.

Loudspeakers

see Media Technology

Lufthansa

A Lufthansa Baggage Drop-Off Counter is located in the City Entrance, level 0, open as of the third exhibition day, from Tuesday, March 10, 2020 to Friday, March 13, 2020.

After having checked in online for a LH Group flight (flights with LH, OS, LX flight numbers) simply drop off your baggage on the day of travel **at least 3 hours before departure** at the specially designated Baggage drop-off Counter at **Messe Entrance City**.

Reservations: phone +49 69 86 79 97 99 (24 hours) or www.lufthansa.com. Lufthansa Cargo: phone +49 180 67 47 10 0 or email: lhcargo@dlh.de.

M

Management of the Trade Fair

The Exhibition Management Office is located at Service Center Torhaus, level 2, phone: +49 69 75 75-13 26, -13 27 or -13 28, fax: +49 69 75 75-13 25.

The team office will be open from Tuesday, March 03, 2020 from 09:00 am.

Your contacts at Light + Building are:

Director Brand Management Light + Building

Maria Hasselman phone: +49 69 75 75-68 01

Exhibitor support: Sales

Hall 1.1, 1.2, 6.0, 6.1, 6.2, 10.1, 10.2
Paola Bender phone: +49 69 75 75-56 87

Hall 2.0, 3.0, 3.1, Forum, 8.0, 9.1
Lisa Jakoby phone: +49 69 75 75-65 99

Hall 4.0, 4.1, 4.2, AGORA
Rosalia Virga phone: +49 69 75 75-58 06

Hall 9.0, 9.2, 11.0, 11.1, 12.0, 12.1,
Galleria 0, outdoor area F11
Astrid Niegel phone: +49 69 75 75-57 98

General exhibitor support

Viktoria Garcia phone: +49 69 75 75-54 71
Cornelia Stietzel phone: +49 69 75 75-52 27
Heike Wagner phone: +49 69 75 75-56 90

Fringe programme, special events, event organisation:

Trend Forum, Power for Mobility, AIT Award, Innovation Award
Architecture + Technology, WA Award, German Lighting Design Award,
House of Energy Congress
Katharina Groh phone: +49 69 75 75-58 50

Young Competence: E-ZUBIS @ Werkstattstraße, Young Design,
Technology Forum, ZVEH Architects' forum, Light + Building Global Lounge
Anna Pauler phone: +49 69 75 75-62 51

Design Plus, BUILT WORLD Innovation Forum, University Area
Martina Rumschick phone: +49 69 75 75-35 55

LUMINALE, Guided tours, BIM @ Light + Building, REHVA Seminar
Rebeka Wolz phone: +49 69 75 75-62 72

BMW zone: Innovation made in Germany
Viktoria Garcia phone: +49 69 75 75-54 71

Massage

see Wellness Lounge

Media Package

As an integral part of participation in Light + Building 2020 the media package gives exhibitors optimum visibility for their company in all event media: Printed in the exhibition catalogue, on the event website www.light-building.messefrankfurt.com, in the Light + Building Navigator App, the interactive hall and site plan and on the exhibition grounds in the visitor information system.

Questions regarding the media package part 1 (catalogue + basic data):
phone +49 69 75 75-51 31,
email: mediapackage.light-building@messefrankfurt.com

Questions regarding the media package part 2 (online presence):
phone +49 69 75 75-50 90, email: service@online.messefrankfurt.com.

Media Technology

Presentation equipment such as video and mega projectors, plasma and LCD displays, video screens, lighting technology as well as technical assistance for your events are offered by the Exhibitor Services, Video Technology of Messe Frankfurt Venue, phone: +49 69 75 75-51 22, fax: +49 69 75 75-51 11, email: videotechnik@messefrankfurt.com.

Medicine

A pharmacy service for prescribed medicine is offered at the central information desk, located at the Torhaus Service Center, level 2, phone: +49 69 75 75-13 04 and +49 69 75 75-13 33.

If you hand in your prescription before 11:00 am, you can have your medication brought directly to your stand if desired or pick it up at the central information desk.

Messages

see Fax Service

Messe Frankfurt against Copying

Trade fairs are presentation platforms for innovations and trends. To ensure it stays this way, Messe Frankfurt has launched "Messe Frankfurt against Copying", the initiative against brand and product piracy. During the fair you can receive detailed information and qualified assistance from our legal support.

On the exhibition days you can get in touch with the legal experts of our attorney emergency service in Hall 4.C, room 210, phone: +49 69 75 75-12 12 or +49 69 75 75-12 73, email: againstcopying@messefrankfurt.com.

Messe Frankfurt GmbH

Ludwig-Erhard-Anlage 1
60327 Frankfurt am Main
phone: +49 69 75 75-0
Fax: +49 69 75 75-64 33
www.messefrankfurt.com
info@messefrankfurt.com

Deliveries for exhibitors: see Address of Messe Frankfurt

Mini Markets

The following markets offer food, beverages, fresh bakery products, tobacco products, souvenirs, electrical supplies, domestic goods and office supplies.

Friday, March 06, 2020 to Friday, March 13, 2020:

Mini Market Hall 4.0 phone +49 69 75 602-22 60
Mini Market Hall 11.0 phone +49 69 75 602-22 75
Super Market
in the Torhaus Service-Center, level 3 phone +49 69 75 602-23 54

Friday, March 06, 2020 to Saturday, March 14, 2020:

Super Market Hall 9.0 phone +49 69 75 602-22 69

Saturday, March 07, 2020 to Friday, March 13, 2020:

Mini Market Hall 4.1 phone +49 69 75 602-23 56

Sunday, March 08, 2020 to Friday, March 13, 2020:

Mini Market Entrance City phone +49 69 75 602-23 55
Mini Market Hall 10.0 phone +49 69 75 602-23 71

The company **Schröer** offers you a wide range of fixing materials and tools in the foyer of Hall 9.0 East, next to the elevator, open during the last three days of set-up, from Thursday, March 05 to Saturday, March 07, 2020. Mobile phone: +49 177 32 83 58 5.

Mobile Phones

see Multimedia Shop

Multimedia Shop

The Multimedia Shop is located at the Business Center, Torhaus Service Center, level 3, phone: +49 69 75 75-13 20.

Here you can rent mobile phones, copiers, printers, fax machines, PCs and notebooks and buy accessories for mobile phones (SIM-cards, adapters and more).

Free charging service for cell phones: Customers can recharge all types of mobile phones in a lockable box on site and pick them up again later.

N

Newspaper Stand

located at Hall 9.T and at the Super Markets.

Next Exhibitions

see Dates

Non-Smoker Protection Law

Out of consideration for your fellow human beings, we ask you to refrain from smoking within the halls, lounges and walkways. Smokers have the possibility to smoke in designated smoking areas. In gastronomic establishments the non-smoking rule applies in accordance with public law.

O

Office Equipment

see Multimedia Shop

Office Supplies

see Mini Markets

Online

www.messefrankfurt.com
www.accente.com
www.congressfrankfurt.de
www.fairconstruction.com

Light + Building 2020

www.light-building.com
www.light-building.com/facebook
www.light-building.com/twitter
www.light-building.com/youtube
www.light-building.com/linkedin
www.instagram.com/building.technologies.messeffm

Online Banner

Your Extra Plus in visibility! Present before, during and after the show on the event website. Please contact Ms. Angela Glaser-Gallion, phone +49 69 75 75 52 85.

Opening Ceremony

The opening ceremony will take place on Monday, March 09, 2020 in Forum, level 1, room Panorama at 10:00 am.

Opening Hours

The Light + Building 2020 is open for trade visitors from Sunday, March 08, 2020 until Thursday, March 12, 2020 daily from 09:00 am to 06:00 pm and on the last day of the fair, Friday, March 13, 2020 from 09:00 am to 05:00 pm.

P

Packaging Material

Cardboard boxes, films, adhesive tapes etc. can be obtained directly from Messe Frankfurt's logistics partners. The addresses of the logistics partners can be found under "Transports".

Painters

see Stand Construction

Parking

Exhibitors with parking tickets for the exhibition ground (can be ordered via the Shop for Exhibitor Services, distribution by Fraport AG) can reach P1 and P2 via Gate East, P3 and P4 via Gate North, P8 via Gate 8, P9 via Gate 9, P12 via Gate West.

Oversized vehicles park on the Rebstock parking area, Block D.
The Fraport Service Counter in Torhaus Service Center, level 2 will be open on the last two days of set-up, Friday, March 06, 2020, and Saturday, March 07, 2020, daily from 08:30 am to 06:30 pm as well as on the first exhibition day, Sunday, March 08, 2020, from 08:00 am until 01:00 pm, phone: +49 69 75 75-13 14.

Visitors: The multi-storey car park Rebstock has space for 5.400 cars on seven levels. A free shuttle service to the exhibition ground is provided. The daily parking fee is € 15.00 and outside the car park € 10.00.

Press: P10 via Gate West

Stand constructor trucks: Rebstock area Block E1

Parking on the Rebstock area for vehicles for set-up and dismantling is subject to a fee during the trade fair. On the last day of the trade fair parking is free of charge to position the vehicles for dismantling.

The fees are as follows:

€ 27.00 per day for vehicles < 10 m length

€ 30.00 per day for vehicles > 10 m length

Car-trailer parking permits on the exhibition grounds:

P 3a (on the west side of Hall 3)

Please order this service online in the Shop for Exhibitor Services.

The fee is € 15.00 per day.

Patent Lawyers

see Lawyers

Payments

see Cash Desk

Pharmacies

There are no pharmacies at the exhibition center, but a pharmacy service for prescribed medicine is offered at the central information desk, located in Service Center Torhaus, Level 2, phone: +49 69 75 75-13 04 and +49 69 75 75-13 33.

If you hand in your prescription before 11:00 am, your medication will be brought to your booth if desired or you can pick it up at the central information desk.

Outside the exhibition center: Brocks' Pharmacy, Skyline Plaza, phone: +49 69 25 75 82 23 30, www.apotheke-skyline-plaza.de; Apotheke im Hauptbahnhof (Frankfurt Central Station, basement level, north wing), phone: +49 69 23 30 47

Photocopies

see Business Center

Photographers

Information on the authorised photographer for your hall can be obtained through Mr. Martin Röhl, phone: +49 69 75 75-64 11.

Photography

It is not permitted to take photographs on the exhibition grounds. It is prohibited to carry cameras of any kind (exception: press). Smartphones, tablets, etc. may be carried, but may not be used as cameras.

Exhibitors can obtain "photography forbidden" pictograms at their hall manager's office.

Photography after the opening hours of the fair:

Taking pictures of your own booth after the opening hours is only possible by approved permission and chargeable payment (€ 450.00). The charged permission has to be ordered online in advance of the fair in the Shop for Exhibitor Services, www.serviceshop.messefrankfurt.com. For short-term inquiries please contact the management of the trade fair.

Pizza Service

For delivery, please call Accente Catering Services, phone: +49 69 71 58 55 22.

This service is offered during set-up from Thursday, March 05, 2020, to Saturday, March 07, 2020 daily from 10:00 am to 10:00 pm as well as during dismantling on Saturday, March 14, 2020 and Sunday, March 15, 2020 daily from 10:00 am to 10:00 pm.

Plants

see Flowers

Plumbers

see Stand Fitting

Police Station

During the trade fair the police are on duty in Hall 4.0 Southwest, phone: +49 69 75 75-65 55.

Emergency call: 110

The Messe Frankfurt Operation and Security Center (OSC) is open around the clock throughout the year, phone: +49 69 75 75-33 33.

Post Office

Outside the exhibition grounds: Ludwig-Erhard-Anlage 2-8 or at the main railway station opposite platform 23, central telephone: +49 180 23 33 3. There is no foreign currency exchange at the post office.

Postal Service

Post Shop - DHL Trade Fairs & Events GmbH
Torhaus Service Center, level 3, open daily during the trade fair from 09:00 am to 05:00 pm, phone: +49 69 75 75-54 62, fax: +49 69 75 75-54 87, email: express-service.fairs@dhl.com.

Prayer

Church Center: Raum der Stille (Room of Silence), Torhaus level 4
Muslim Faith: Hall 10.4
Jewish Faith: Hall 4.2, Room 113

Prepaid Cards

see Multimedia Shop

Presentation Equipment

see Media Technology

Press Center

The Press Center for Light + Building 2020 is located at the Torhaus Service Center, level 4, phone: +49 69 75 75-13 00, fax: +49 69 75 75-14 83.

Press Service

Use the press area as a platform for the distribution of your press releases and information material (chargeable).

Just bring us your press material to our Press Center in the Torhaus, level 4 on the day before the trade fair begins and then you don't have to worry about anything. We will label the A4 size press compartment with the name of your company, making it easy to find for journalists looking for information about your company. We store your press material, regularly check your press compartment and refill it for you.

Please book your press box online in our Shop for Exhibitor Services under the category "Marketing (Press Services)".

Printers

see Multimedia Shop

Printing Service

Digital prints from a minimum print run of 100 copies are available from the print service of Messe Frankfurt. The printouts can be folded or processed with an adhesive binding. For further information, please contact the print shop of Messe Frankfurt, phone: +49 69 75 75-64 68.

Public Transportation Tickets

During the official days of the fair all exhibitor passes include free travel to and from the exhibition center using the local public transport system RMV (detailed information provided by www.rmv.de).

Train tickets for the German Railway can be obtained at the central station as well as at the suburban train track platform "Messe".

Publisher

Exhibitors can pick up their catalogue at their hall manager's office upon presentation of their exhibitor's pass.

For catalogue entries, please contact:

Messe Frankfurt, Medien und Service GmbH, Publishing Services
Ludwig-Erhard-Anlage 1, 60327 Frankfurt am Main,
katalog@messefrankfurt.com,
www.publishingservices.messefrankfurt.com

For questions concerning your catalogue entry, please
phone: +49 69 75 75-51 31

For questions concerning your online presence, please
phone: +49 69 75 75-50 90

Q

Questions

For questions not covered by this guide, please do not hesitate to call the Information Center: +49 69 75 75-0.

R

Radio Via Mobile

The live radio on the Via Mobile. With our exhibition radio, your advertising commercial will find its way straight to the visitor. Radio Via Mobile, the voice of Messe Frankfurt, broadcasts information, music and your commercial during the trade fairs.

For further information please contact:

Ms. Anabell Condemi, phone +49 69 75 75-68 58 or

Mr. Wolf Henning Folgmann, phone +49 69 75 75-68 86

Railway

24 hour information phone: +49 1806 99 66 33 or visit www.bahn.com.

Rebstock Parking

see Parking

Red Cross

see First Aid Stations

Relaxation

see Wellness Lounge

Rent a car

see Car Rental

Restaurant Guide Frankfurt / Rhine-Main

Restaurants in and around Frankfurt: covering a wide selection of establishments and packed with trade fair relevant information, Messe Frankfurt's Restaurant Guide provides invaluable support for organizers, exhibitors and guests alike in the search for suitable venues for their events or evenings out. Equally helpful to anyone looking for suitable accommodation during their stay is Messe Frankfurt's Hotel Guide, with which you can navigate swiftly through the vast assortment of hotels, apartments and guest houses in Frankfurt and the Rhine - Main region. The publication Hotel & Restaurant Guide is available for download in the form of an e-magazine from the Apple, Google and Amazon app stores.

The web sites www.restaurantguide-frankfurt.com and www.hotelguide-frankfurt.com, which can also be accessed from the Messe Frankfurt's main internet portal, allow you to filter your search results according to the type of cuisine you prefer, the trade fair you are attending, hotel category, distance from the exhibition center, accessibility via public transport etc. You can even book certain hotels directly using the links provided.

The editor is Messe Frankfurt Medien und Service GmbH,
phone: +49 69 75 75-60 83, email: restaurantguide@messefrankfurt.com.



Restaurants

The following restaurants offer various kinds of food. Here is a selection:

Dependance: Cucina – self-service

open from Monday, March 02, 2020, to Sunday, March 15, 2020,
daily from 07:30 am to 02:30 pm

Torhaus, level 2: Fontana – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 3.0: Aubergine – self-service,

open during the trade fair from 11:00 am to 04:00 pm

Hall 3.1: Trilogie – service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 4.0: Sky – self-service,

open during the trade fair from 10:00 am to 05:00 pm

Hall 4.1: Piazza – self-service, Italian Food,

open on Saturday, March 07, 2020 from 10:00 am to 04:00 pm

and during the trade fair from 09:00 am to 05:00 pm

Hall 4.1: Metropol – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Halle 6 Z: Sushi Bar – self-service,

open during the trade fair from 10:00 am to 05:00 pm

Hall 6.1: Westend – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 6.2: New Site – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 9.0: Centro – self-service

open on Saturday, March 07, 2020 from 10:00 am to 04:00 pm

and during the trade fair from 09:00 am to 05:00 pm

Halle 9.1: Granello – service, barbecue specialties,

open during the trade fair from 10:00 am to 04:00 pm

Halle 10.0: Halal – self-service, Halal

open during the trade fair from 10:00 am to 04:00 pm

Hall 10.1: Mondial – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 10.2: Atelier – Indian cuisine, Asia Food

open during the trade fair from 10:00 am to 04:00 pm

Hall 11.0: Verdino – self-service

open during the trade fair from 10:00 am to 04:00 pm

Hall 12.0: My Deer – self-service,

open during the trade fair from 10:00 am to 04:00 pm

Hall 12.1: Finery – self-service,

open during the trade fair from 10:00 am to 05:00 pm

For your seat reservation in the service restaurants Granello and Trilogie,
please call +49 69 75 602-22 84.

During the set-up period the following **Café Bars** offer small meals:

Open from Monday, March 02, 2020: Café Orange, Hall 3.0 East
Café Primavera, Hall 11.0
Northeast

Open from Friday, March 06, 2020: Café Bar Hall 1.1 East

During the dismantling period the following **Café Bars** offer
small meals:

Open until Sunday, March 15, 2020: Café Bar Hall 1.1 East
Café Orange, Hall 3.0 East
Café Primavera, Hall 11.0
Northeast

Pizza Service: For delivery, please call Accente Catering Services,
phone: +49 69 71 58 55 22.

This service is offered during set-up from Thursday, March 05, 2020, to
Saturday, March 07, 2020 daily from 10:00 am to 10:00 pm as well as
during dismantling on Saturday, March 14, 2020 and Sunday,
March 15, 2020 daily from 10:00 am to 10:00 pm.

RMV

Rhein-Main-Verkehrsverbund (Rhine-Main Regional Transport
Association), the Frankfurt public transport network,
hotline phone +49 69 24 24 80 24, 24 hours daily or visit www.rmv.de.

Room Reservations

see Accommodations

S

S-Bahn

see Arrival / Departure

Safety and Security

For questions about safety and security, please contact Messe
Frankfurt's 24-hour manned Operation and Security Center (OSC),
phone: +49 69 75 75-33 33.

Scooter

see Barrier-Free Visit within the Fairgrounds

Service Center

The Torhaus is the central contact point for exhibitors and visitors:

Torhaus level 0: Lost and Found Office

Torhaus level 1: Kindergarten, International Sales Partners of Messe
Frankfurt

Torhaus level 2: Exhibition Management Office, Central Information
Desk, Fairconstruction, Eventence – hostesses, Telecommunications,
Fraport Parking Service, Advertising Services, Restaurant Fontana,
Ascoli Club

Torhaus level 3 / S-Bahn station: Business Center (Multimedia Shop,
fax service for exhibitors, possibility to make photocopies or printouts,
DHL courier / Postal Service, cash machines, Supermarket, Meeting
point, Wellness Lounge, S-Bahn connection

Torhaus level 4: Ecumenical Church Center and Chapel, Press Center

Set-Up

Advanced set-up time (partly chargeable) must be pre-registered:

From Thursday, February 27, 2020 non-stop to Monday, March 02, 2020, in all hall levels except for Hall 9.2, for stands of 50 sqm and more.

The calculation of costs is based on the stand size:

up to 50 sqm:	advanced set-up is not possible
between 51 and 150 sqm:	charged with € 250.00 per day
151 sqm or more:	free of charge

You can order this service online in our Shop for Exhibitor Services: www.serviceshop.messefrankfurt.com.

If you have any questions, please contact
Ms. Cornelia Stietzel, phone: +49 69 75 75-52 27,
email: aufbau.light-building@messefrankfurt.com

Regular set-up: From Tuesday, March 03, 2020, midnight non-stop to March 07, 2020, 03:00 pm

From 03:00 pm until midnight setting-up is only possible within the stands because the aisles must be kept completely clear due to carpet-laying.

Vehicle access during advanced and regular set-up: Please see Access for Vehicles

The company **Schröer** offers you a wide range of fixing materials and tools in the foyer of Hall 9.0 East, next to the elevator, open during the last three days of set-up, from Thursday, March 05 to Saturday, March 07, 2020. Mobile phone: +49 177 32 83 58 5.

The rental device service of the company Boels offers special machinery and tools that are suitable for trade fair operations and event needs. You can find the company Boels at Hall 4.0 Northwest (outdoor area), open Monday to Friday from 07:00 am to 05:00 pm and on Saturdays from 08:00 am to 12:30 pm, phone +49 6196 96 98 81 7, email: depot339@boels.de.

During set-up several snacks are offered at the following **Café Bars**:

Open from Monday, March 02, 2020: Café Bar Orange Halle 3.0 East
Café Bar Primavera Halle 11.0 Northeast

Open from Friday, March 06, 2020: Café Bar Halle 1.1 East

Additionally, our self-service **Restaurant Cucina**, located in the Dependence, is open from Monday, March 02, 2020, daily from 07:30 am to 02:30 pm.

Our **Pizza Service**, located at the Rebstock parking area, is open from Thursday, March 05, 2020, 10:00 am. For delivery, please call Accente Catering Services, phone: +49 69 71 58 55 22.

Set-up and Dismantling Passes

Set-up and dismantling passes are only valid before and after the exhibition and do not entitle the bearer to use of the local Rhein-Main public transport system (RMV).

They are solely valid for the stand set-up and dismantling period.

Additional set-up and dismantling passes can be ordered online in our ticket services for exhibitors: www.exhibitortickets.messefrankfurt.com.

From **Friday, March 06, 2020**, the set-up and dismantling passes are also available at the central information desk, located at the Torhaus Service-Center, level 2, phone number +49 69 75 75-13 04 and +49 69 75 75-13 33.

Shipping Address

see Address of Messe Frankfurt

Shop for Exhibitor Services

The Shop for Exhibitor Services offers stand related services for exhibitors and stand construction companies. You can order your desired products and services easily online at www.serviceshop.messefrankfurt.com.

If you have any questions, we will be glad to assist you, phone: + 49 69 75 75-29 99, email: serviceshop@messefrankfurt.com.

Shopping Facilities

see Mini Markets

Shuttle Bus

see Bus Lines

Smoking on the Fairgrounds

see Non-Smoker Protection Law

Social Media

Light + Building 2020

www.light-building.com/facebook

www.light-building.com/twitter

www.light-building.com/youtube

www.light-building.com/linkedin

www.instagram.com/building.technologies.messeffm

Sound Systems

see Media Technology

Stand Assistants

see Hostesses / see Construction Workers

Stand Cleaning

see Cleaning

Stand Construction

Fairconstruction is your contact for system stands, individual stand construction, rental furniture and equipment. You will find Fairconstruction in the Torhaus Service Center, level 2, on the last two days of set-up, Friday, March 06, 2020 from 08:00 am to 06:00 pm and Saturday, March 07, 2020 from 08:00 am to 06:30 pm as well as on the first day of the trade fair, Sunday, March 08, 2020 from 08:00 am to 01:00 pm.

You can contact Fairconstruction:

For **exhibition stands**, phone: +49 69 75 75-66 66 and

For **stand equipment**, phone: +49 69 75 75-13 19.

Stand Construction Permit

Technical Event Management Messe Frankfurt,
phone: +49 69 75 75-59 04

Stand Deliveries

Deliveries to exhibitors during set up or the trade fair: see Address of Messe Frankfurt

Catering: see Catering

External caterer: For entry permits, please contact Accente GmbH,
Ms. Claudia Dill, phone: +49 69 75 60 2-21 29, fax: +49 69 75 60 2-21 67.

Stand Equipment

see Stand Construction

Presentation equipment such as video and mega projectors, plasma and LCD displays, video screens, lighting technology as well as technical assistance for your events are offered by the Exhibitor Services, Video Technology of Messe Frankfurt Venue, phone: +49 69 75 75-51 22,
fax: +49 69 75 75-51 11, email: videotechnik@messefrankfurt.com.

Stand Fitting

Electricity: Please contact our service team, phone: +49 69 75 75-66 70,
email: electricity@messefrankfurt.com.

Water: Please contact our service team, phone: +49 69 75 75-66 78,
email: water@messefrankfurt.com.

Stand Guards

see Guards

Stand Party

Are you planning to have a stand party for your customers at the end of the exhibition day?

Then please register the party online on our Shop for Exhibitor Services on www.serviceshop.messefrankfurt.com.

Please notice:

Stand parties can be held from 06:00 pm until midnight at the latest.

Stand parties must be registered and are limited to the time requested and confirmed.

Stand parties must be secured with one security guard per 100 guests (see "Guards").

After 10:00 pm the stand party is subject to a charge and will be invoiced at a flat rate of € 1.000 per hour or part thereof.

For further questions please contact

Ms. Victoria Garcia, phone: +49 69 75 75-54 71,
email: standparty.light-building@messefrankfurt.com.

Stand Wall Cleaning

see Stand Construction

Storage Space

see Logistics

Suburban Trains

see Arrival / Departure

Super Market

see Mini Markets

Suspensions

see Ceiling Suspensions

T

Taxi

phone: +49 69 23 00 01, +49 69 23 00 33, +49 69 25 00 01,
+49 69 73 73 03, +49 69 54 50 11.

Taxi stands: Entrance City, Entrance Galleria at Gate 9b, Entrance Portalhaus, taxi rank Hall 3.0 East, and taxi rank at the Congress Center Messe Frankfurt (CMF).

During the fair, entry to the grounds is only possible after 07:30 pm.

Team Office

see Management of the Trade Fair

Technical Equipment

see Media Technology

Telecommunications

Telephones, faxes, modems or ISDN connections, Internet access, complete packages or individual solutions for telecommunications at your stand can be ordered from the Messe Frankfurt Telecommunications Team.

You can reach the telecommunications hotline at
phone: +49 69 75 75-711 73 or fax: +49 69 75 75-711 74.

Telephones

Stand telephones can be ordered from Messe Frankfurt – Team Telecommunications, phone: +49 69 75 75-711 73 or fax: +49 69 75 75-711 74.

The equipment will be collected from the stand after the fair.

Please note that you need to dial "0" to obtain an outside line. Call-by-call and pre-selection numbers cannot be used. Additionally, numbers beginning with 010..., 019..., 0900... cannot be called from this system.

For **mobile phones** and accessories (SIM cards, adapters etc.), please contact the Multimedia Shop, located in the Business Center, Torhaus Service Center, level 3, phone: +49 69 75 75-13 20.

Theft

During the exhibition, please report any cases of theft to the Operation and Security Center (OSC) of Messe Frankfurt,
phone: +49 69 75 75-33 33.

Ticket Offices

are located at Entrance City, Entrance Galleria 9.T, Entrance Torhaus (S-Bahn station), Entrance Portalhaus and Entrance Hall 3.0 East.

Ticket Services for Exhibitors

The portal www.exhibitortickets.messefrankfurt.com offers you the opportunity to digitally create, manage and track the use of exhibitor passes and visitor vouchers. If you have any questions, please contact us by email: etickets@messefrankfurt.com or phone: +49 69 75 75-51 51.

Tools

The company **Schröer** offers you a wide range of fixing materials and tools in the foyer of Hall 9.0 East, next to the elevator, open during the last three days of set-up, from Thursday, March 05 to Saturday, March 07, 2020. Mobile phone: +49 177 32 83 58 5.

The rental device service of the company Boels offers special machinery and tools that are suitable for trade fair operations and event needs. You can find the company Boels at Hall 4.0 Northwest (outdoor area), open Monday to Friday from 07:00 am to 05:00 pm and on Saturdays from 08:00 am to 12:30 pm, phone +49 6196 96 98 81 7, email: depot339@boels.de.

Building supplies stores outside the exhibition centre:

Hornbach, Hanauer Landstr. 477, phone: +49 69 42 01 27 0 (open from Monday to Saturday, daily from 07:00 am to 08:00 pm);

toom Baumarkt, Mainzer Landstraße 681, phone: +49 69 93 99 98-10 (open from Monday to Thursday and on Saturdays, daily from 08:00 am to 08:00 pm, on Fridays from 08:00 am to 10:00 pm).

Torhaus

see Service Center

Towing Service

At the exhibition center, please contact the company WISAG, phone: +49 69 75 75-65 05.

Outside the exhibition center, please call the local Police Station, phone: +49 69 75 51 13 00.

Traffic Guide

to the exhibition Center in this booklet on pages 44-45

Train Schedule

see Railway

Translators

see Interpreter

Transports

Goods transports to and from the exhibition grounds are handled by Messe Frankfurt's logistics partners and, of course, by the freight forwarder of your choice.

[Logistics partners on the exhibition ground:](#)

Agility Logistics GmbH

Cargo Center Messe Frankfurt, 3rd floor,
phone: +49 69 87 00 71-20 0

DHL Trade Fairs & Events GmbH

Cargo Center Messe Frankfurt, 2nd floor,
phone: +49 69 97 67-14 10 0

Tulip Club

Entry to the Tulip Club is only possible with a membership card which selected visitors receive in a limited edition. Members will receive information in advance of the event about the extensive services available during the event. The Tulip ticket also entitles the holder to free admission (from 08:45 am) to the event and is valid for use of public transport within the RMV (Rhein-Main-Verkehrsverbund) public transportation network. You will find the following Tulip Club Lounge for the event on the premises:

Hall 9.T, an intermediate level of the hall, near the Galleria Entrance,
phone: +49 69 75 75-14 54.

The lounge is open during the event days from 08:45 am until 07:00 pm, except on the last day of the exhibition (05:00 pm).

Typing Service

see Business Center

U

U-Bahn / Underground

see Arrival / Departure

V

Video Equipment

see Media Technology

VIP Clubs

see Ascoli Club and Tulip Club

Visitor Registration Systems – LeadSuccess

The visitor registration system LeadSuccess is available at the Multimedia Shop, located in the Business Center, Torhaus Service Center, level 3, phone: +49 69 75 75-13 20, email: multimedia-shop@messefrankfurt.com.

Available as follows:

- Visitor registration LeadSuccess Mobile App – with device
- Visitor registration LeadSuccess Mobile App – without device
- Visitor registration LeadSuccess with barcode scanner
- Visitor registration LeadSuccess with business card scanner
- Visitor registration LeadSuccess complete package

Vouchers

see Admission Vouchers

W

Waste Disposal

is free of charge during the fair. You will be charged, however, for disposal of waste during set-up and dismantling. If you need waste containers or any information regarding waste disposal, please contact our service team, phone: +49 69 75 75-69 11, email: cleaning@messefrankfurt.com.

Water Connection

see Stand Fitting

Websites

see Online

Wellness Lounge

Massages, relaxation, quality breaks and povernapping are offered by our **brainLight Lounge** in the Torhaus Service Center, level 3, opposite the supermarket. From € 2.00 already with programs up to 14 minutes.

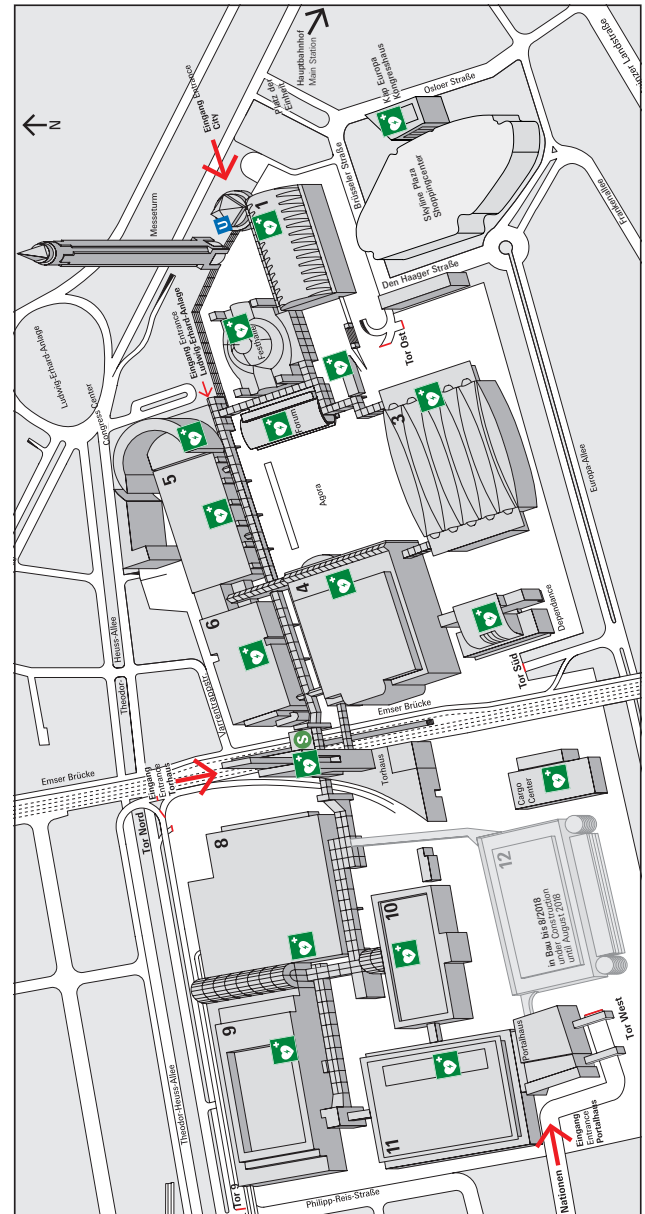
Wheelchairs

see Barrier-Free Visit within the Fairgrounds

WLAN

Wireless Local Area Network - free wireless surfing throughout the exhibition ground. This service is suitable for accessing websites and occasionally checking and sending emails. The maximum bandwidth is 1Mbit/s per user, but can vary depending upon the location on the exhibition ground and number of users. For the transmission of large amounts of data such as VoIP, phoning, video streaming, press photos, presentations etc., you, as an exhibitor, require individual WLAN / WiFi products, which can be ordered against a fee via the Shop for Exhibitor Services, www.serviceshop.messefrankfurt.com.

During the event please contact our Team Telecommunications, phone: +49 69 75 75-71 17 7.



Locations of defibrillators on the exhibition grounds

- Technische Leuchten
Technical lighting
- Technische, designorientierte Leuchten
Technical, design-oriented lighting
- Dekorative Leuchten
Decorative lighting
- Lichttechnische Komponenten, Sicherheitsbeleuchtung/Notbeleuchtung, Lichtquellen, Lichtsteuerung
Components for lighting technology, safety lighting/ emergency lighting, light sources, lighting control
- Elektrotechnik
Electrical engineering
- Haus- und Gebäudeautomation
Home and building automation

